



## Youth Life Skills Training Centre NO pending S.A. Timber & Recovery ck 2007/226156/23 (NGO)

Life Skills, Life Orientation, Rehabilitation, Work Skills Programs, ABET and NQF Standards.

### Training Curriculum, file cover sheet.

No	Adult Basic Education Training	Min Period	Credits
A1	Abet level 1 equivalent grade 8 Alphabet & numbers	As required	100
A2	Abet level 2 equivalent grade 9 Math's & tables	As required	100
A3	Abet level 3 equivalent grade 10 Spelling & writing	As required	100
A4	Abet level 4 equivalent grade 11 Literacy	As required	100

(Day Scholars only by special request cost R600.00 per month, evening courses available for those who have day jobs)

Metric re-write new N.C.S curriculum (Day Scholars)R6000.00 over 10 months with a min of two to four subjects rewrite in November

No	Further Education Training	Min Period	Cost
A	Afrikaans	monthly	R600.00
E	English	monthly	R600.00
ML	Mathematical Literacy	monthly	R600.00
PM	Pure Mathematics	monthly	R600.00
LS	Life Science	monthly	R600.00
PS	Physical Science	monthly	R600.00
H	History	monthly	R600.00
EC	Economics	monthly	R600.00
BS	Business Studies	monthly	R600.00
AC	Accounting	monthly	R600.00
TT	Travel & Tourism	monthly	R600.00
G	Geography	monthly	R600.00

Short courses (Day Scholars) Note: Theory60% & Practical 40%

No	Further Education Training	Min Period	Cost
CC	Call centre	2 months	R1500
R	Receptionist	3 months	R1000
IE	Internet & E-Mailing	1 month	R600
ST	Speed Typing	1 month	R800
MS	MS Word / MS Excel	1 month	R600
MS	MS Access / Publisher	1 month	R600
MSC	MS Office Package	3 months	R3000
Cas	Computerized Cashier	2 months	R1200
COM	Computer Course	6 months	R4500
EXS	Executive Secretarial	6 months	R4000
OA	Office Administration	6 months	R4000
BM	Business Management	1 year	R8000
BA	Bookkeeping And Accounting	1 year	R8000

The above courses are available on deposit and monthly payments.

It must be noted that no certification can be issued if the course, is not paid for in full.

South African Quality Assurance Core unit Milling and Converting & Cooking		Unit Standards Min Period	Credits
1	MILL AND AIR YARD BASIC SAFETY AND WORKING ENVIRONMENT INCLUSIVE OF LIFE SKILLS ETD GRADE 8 TO 11 LIFE ORIENTATION ETD GRADE 8-12	90 DAYS OR EXTENDED AS REQUIRED	63
2	LOG RECEIVING AND HANDLING	90 DAYS	63
3	LOG SIZING AND STORAGE	90 DAYS	63
4	BREAKDOWN SAW ASSISTANT	90 DAYS	63
5	BREAKDOWN OPERATOR SAW METHODS, OPERATIONS, QUOTA	120 DAYS	84
6	DOUBLE LOGGER ASSISTANT	90 DAYS	63
7	DOUBLE LOGGER OPERATOR ( TEAMWORK ) CANTING AND SIDE BOARDING	180 DAYS	126
8	SURFACER ASSISTANT	45 DAYS	31
9	SURFACER OPERATOR SURFACING, SHAVINGS AND RECOVERY	45 DAYS	31
10	PLAINER ASSISTANT	45 DAYS	31
11	PLAINER OPERATOR PLAINING, THICKNESSING, QUALITY AND GRADE	120 DAYS	84
12	RESAW ASSISTANT	90 DAYS	63
13	RESAW OPERATORS PLANKING, SQUARING AND ROTATION	90 DAYS	63
14	RIPSAW ASSISTANT	90 DAYS	63
15	RIPSAW OPERATORS STRAIGHT EDGE CUTTING AND SIZING	90 DAYS	63
16	CROSS CUT RIPSAW OPERATORS ANGLES, REBATING AND SLOTTING	120 DAYS	63
176 A	OVER HEAD OFF CUT SAW ASSISTANT COMPONENT LENGTH SPEC TO CLIENT ORDER	180 DAYS	126
187 B	OFF CUT SAW OPERATORS STOCK LENGTH SPEC TO CLIENT ORDER	180 DAYS	126
19	PACKING, AIR STACKING, STRAPPING HOUSEKEEPING	90 DAYS	63
20	GRADING, CURING, SIZING, QUALITY CONTROL, STOCK CONTROL AND MOISTURE CONTENT, HOUSEKEEPING	90 DAYS	63
21	MACHINIST CERTIFICATION ONLY AFTER ALL OPERATORS COMPLETED	30 DAYS AS ASSESSED	63
22	SUPERVISOR CERTIFICATION ONLY AFTER MACHINIST COMPLETED	180 DAYS	126
23	JUNIOR FOREMAN CERTIFICATION MUST BE COMPETENT 20-21 FIRST	180 DAYS	126
24	FOREMAN CERTIFICATION MUST BE COMPETENT 20-21-22-23	360 DAYS	252
NQF LEVEL 1 REQUIRED OR RPL			

25 A	BASIC RECEPTION AND ADMIN. DUTIES, WORKFLOW SALES RELATED	180 DAYS	126
26 B	CUSTOMER LIAISON, LOADING AND RECEIVING DISPATCHING FINAL PRODUCT QUALITY CONTROL	180 DAYS	126
27 C	BUYING, PURCHASING, COSTING, AND CONTRACTS	180 DAYS	126
28 D	BOOK KEEPING, JOURNALS, BUDGETS , FINANCIALS AND FORWARD PLANNING	180 DAYS	126
29	MILL MANAGERS CERTIFICATION MUST BE COMPETENT 24-25-26-27	360 DAYS	252
FUNDAMENTAL UNITS			
30	STORES CONTROL AND SYSTEMS	360 DAYS	252
31	REPAIR AND MAINTENANCE ASSISTANT GENERAL 1 ALL ROUND	180 DAYS	126
32	REPAIR AND MAINTENANCE ASSISTANT GENERAL 2 PLUS BUILDINGS	180 DAYS	126
33	REPAIR AND MAINTENANCE ASSISTANT GENERAL 3 VEHICLE MAINTENANCE	180 DAYS	126
38	GENERAL FORESTRY LEVEL 1	180 DAYS	126
40 A	HARVESTING CLEARING, PRUNING, DE-BRANCHING SAFETY AND PLANNING	90 DAYS	63
41 B	HARVESTING CHAIN SAW ASSISTANT SAFETY AND PROCEDURES	90 DAYS	63
42 C	HARVESTING CHAIN SAW OPERATOR CUTS, ANGLES, BUCKING AND DROPS	180 DAYS	126
43	HARVESTING SUPERVISOR INCLUDES SITE MANAGING MUST BE COMPETENT 40-41-42	90 DAYS AS ASSESSED	63
ELECTIVE UNITS			
50 A	CRANE ASSISTANT INCLUDES MAINTENANCE	90 DAYS	63
51 B	CRANE OPERATORS INCLUDES REPAIRS	90 DAYS	63
52 A	FORKLIFT ASSISTANT INCLUDES MAINTENANCE	90 DAYS	63
53 B	FORKLIFT OPERATORS INCLUDES REPAIRS OPERATING PROCEDURES	90 DAYS	63
60 A	BASIC ASSEMBLY ( BASES & PALLETS) NAILING AND GLUEING	90 DAYS	63
61 B	ASSEMBLY ( BASES & PALLETS)	90 DAYS	63
62 A	BASIC FRAMING AND COMPONENTS ( L/SUITS & GENERAL)	90 DAYS	63

63 B	ASSEMBLY FRAMING ( L/SUITS & GENERAL)	90 DAYS	63
64 C	UPHOLSTERY ASSISTANT	90 DAYS	63
65 D	UPHOLSTERER	90 DAYS	63
66	SUPERVISOR INCLUDING OPERATIONS, STOCK CONTROL AND QUOTAS	90 DAYS	63
70	ROUTER OPERATIONS AND PROCEDURES	30 DAYS	21
71	BANDSAW OPERATIONS AND PROCEDURES	30 DAYS	21
72	BISCUIT MACHINE OPERATIONS AND PROCEDURES	30 DAYS	21
73	SANDING MACHINE OPERATIONS AND PROCEDURES	30 DAYS	21
74	MITRE SAW OPERATIONS AND PROCEDURES	30 DAYS	21
75	TABLE SAW OPERATIONS AND PROCEDURES	30 DAYS	21
76	JIGSAW OPERATIONS AND PROCEDURES	30 DAYS	21
77	AIR TOOLS AND DRILLS VARIOUS OPERATIONS AND PROCEDURES	30 DAYS	21
	New criteria still under revision		

Note some of the above courses can be integrated or by approval run parallel to core units or taken on extra mural time or Projects for additional merits and credits.

No	Core unit Cooking	Min Period	Credits
101	Safety and Hygiene	90 Days	63
102	Table setting Serving and Display	90 Days	63
103	Basic Cooking	90 Days or Extended as Required	63
104	Practical Cooking	180 Days	126
105	Catering Cooking	180 Days	126
106	Basic Food Costing	90 days	63
107	Functions and Promotions	360 Days	252
<b>FUNDAMENTAL UNITS</b>			
121	Elementary Nutrition	180 Days	126
122	Menu Planning	180 Days	126
123	Management Concepts	180 Days	126
124	Principles of catering managing	180 Days	126
125	Entrepreneurial Skills	180 Days	126
<b>ELECTIVE UNITS</b>			

131	Stock Control	90 Days	63
132	Purchasing and storage	90 Days	63
133	Food and Beverage	90 Days	63
134	First Aid & Life Skills	90 Days	63

Note some of the above courses can be integrated or by approval run parallel to core units or taken on extra mural time or Projects for additional merits and credits.

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Forest industries  
Education and  
Training authority

